

Programming, Databases and Website Development Class Dress Policy

How you dress is very important in making an excellent impression. Most businesses have dress codes for employees. It is important to make an excellent impression by dressing properly when visiting a business.

The following describes how to dress for various situations throughout the year. You are expected to follow this. In accordance with school and Business Professional of America (BPA) rules, hats or headbands of any type are not to be worn during class or any school event. The BPA dress code is the basis for all dress. All shirts must always be tucked in at the waist except as noted while working during normal class time. Please note, BPA business casual and professional dress shirts must have collars. The instructor will decide whether clothing not covered under this or the BPA dress code is appropriate.

While you are in class (normal class hours):

Dress according to the student handbook. Shirts must be tucked in if visitors are in the room. There may be times that we have a visitor in class or that you are presenting your work when you must tuck in your shirt. You will be instructed on the proper dress for these situations. For such times, dress will be either business or professional BPA dress. All pants/shorts must be worn at waist level.

Field trips (non business visits):

BPA business casual dress.

CACC Ambassador (School Career Days & School Presentations)

BPA professional dress

Open House

BPA professional dress

Business visits, Job Shadows, Jobs (paid or unpaid)

BPA professional dress

Business Professionals of America Conferences and Events

Dress in accordance with the appropriate BPA dress code depending on the situation or event.